

## Horseheads Core Team Strategy Session #3

<b>Team:</b>	Core Team	<b>Minutes Taker:</b>	Judy Christiansen
<b>Date:</b>	February 12 <sup>th</sup> , 2009	<b>Facilitator(s):</b>	Penny Ciaburri/Diane Reed
<b>Time:</b>	5:00 – 7:30 p.m.	<b>Location:</b>	Multi-Media Center

**Please sign in and pick up your materials.**  
*We will take a 5 – 7 minute break mid-way through.*

**Seating Format:** *Red*

Item	Who	Time	Discussion/Notes
<p><b>1. Welcome/Overview</b></p> <ul style="list-style-type: none"> <li>○ Agenda Review</li> <li>○ Materials Distribution</li> <li>○ Community Commentary (as required) <i>Members of the community are asked to keep their commentary to one minute.</i></li> <li>○ Core Team deliverables</li> </ul>	<ul style="list-style-type: none"> <li>• Penny Ciaburri</li> <li>• Diane Reed</li> </ul>	5:00 – 5:15 p.m.	
<p><b>2. Follow-Up Questions</b></p> <ul style="list-style-type: none"> <li>○ The district will respond to some of the Key Questions that resulted from discussion in Strategy Session #2.</li> </ul> <p><b>Reference:</b> <i>Strategy Session #2 Questions</i></p>	<ul style="list-style-type: none"> <li>• Judy Christiansen</li> </ul>	5:15 – 5:25 p.m.	
<p><b>3. Demographics &amp; Facilities</b></p> <ul style="list-style-type: none"> <li>○ We will review the findings and recommendations from the district perspective.</li> </ul>	<ul style="list-style-type: none"> <li>• District Admin.</li> </ul>	5:25 – 5:40 p.m.	
<p><b>4. Community Engagement Survey &amp; District Performance Scan</b></p> <ul style="list-style-type: none"> <li>○ Penny will offer perspective on our internal (DPS) and External (CES) surveys.</li> </ul> <p><b>Reference:</b> <i>A Summary Report will be posted on the District Website. Reports previously provided.</i></p> <p><b>Key Questions:</b></p> <ol style="list-style-type: none"> <li>1. What strengths exist?</li> <li>2. Which areas do we need to build?</li> <li>3. What does the commentary tell us?</li> </ol>	<ul style="list-style-type: none"> <li>• Penny Ciaburri</li> </ul>	5:40 – 6:15 p.m.	
<p><b>5. Go Forward Task Forces</b></p> <ul style="list-style-type: none"> <li>○ <b>Part I:</b> We will identify the needed Task Forces. Given the information and data we have, what should we recommend as Task Forces? <b>Reference:</b> <i>Current State/Desired State – Strategy Session #1</i></li> <li>○ <b>Part II:</b> We will identify key issues from the Core Team perspective. The Core Team will divide by area of interest/potential Task Force.</li> </ul>	<ul style="list-style-type: none"> <li>• Penny Ciaburri</li> <li>• Diane Reed</li> </ul>	6:15 – 6:50 p.m.  6:50 – 7:25 p.m.	
<p><b>6. Closure</b></p> <ul style="list-style-type: none"> <li>○ Review of Action Items</li> <li>○ Process Check</li> </ul>	<ul style="list-style-type: none"> <li>• Diane Reed</li> </ul>	7:25 – 7:30 p.m.	